

## **Work Programme 2009/10**

**Contact Officer:** Khalid Ahmed  
**Telephone:** 01895 250833

### **REASON FOR ITEM**

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

### **OPTIONS AVAILABLE TO THE COMMITTEE**

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

### **INFORMATION**

*All meetings to start at 7.30pm*

| <b>Meetings</b>         | <b>Room</b>  |
|-------------------------|--------------|
|                         |              |
| <b>9 June 2009</b>      | <b>CR 3</b>  |
| <b>7 July 2009</b>      | <b>CR 3</b>  |
| <b>23 July 2009</b>     | <b>CR 3</b>  |
| <b>8 September 2009</b> | <b>CR 3</b>  |
| <b>14 October 2009</b>  | <b>CR 3</b>  |
| <b>12 November 2009</b> | <b>CR 3</b>  |
| <b>20 January 2010</b>  | <b>CR 3</b>  |
| <b>10 February 2010</b> | <b>CR 3A</b> |
| <b>17 March 2010</b>    | <b>CR 3</b>  |
| <b>21 April 2010</b>    | <b>CR 3</b>  |

Corporate Services & Partnerships Policy Overview Committee

**2009/10 DRAFT Work Programme**

| <b>Meeting Date</b>     | <b>Item</b>  |
|-------------------------|--|
| <b>9 June 2009</b>      | Setting High Ethical Standards – Implementation of Action Plan   |
|                         | Discussion on work programme for 2009/10   |
|                         | Cabinet Forward Plan   |
| <b>7 July 2009</b>      | Deputy Chief Executive's and Finance and Resources reports on Key Performance Indicators linked to Group Plans                           |
|                         | Work programme for 2009/10: Draft Scoping Report on the Economic Effects of a Pandemic and its Effect on Council services and residents  |
|                         | Cabinet Forward Plan   |
| <b>23 July 2009</b>     | Budget Outturn and Context for 2009/10   |
|                         | Work Programme 2009/10   |
|                         | Work programme for 2009/10: Finalisation of Scoping Report on the Impact of a Pandemic in Hillingdon and the Effects on Council Services |
|                         | Witness Session 1  |
|                         | Work Programme   |
|                         | Cabinet Forward Plan   |
| <b>8 September 2009</b> | Major Review in 2009/10 – First Review   |
|                         | Witness Session 2  |
|                         | Cabinet Forward Plan   |
|                         | Work Programme   |

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| <b>14 October 2009</b> | Major Reviews in 2009/10 – First Review<br>Witness Session 3 |
|                        | Cabinet Forward Plan   |
|                        | Work Programme   |

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| <b>12 November 2009</b> | Major Reviews in 2009/10 – Consideration of Draft Final Report into the First Review |
|                         | Discussion regarding the Committee’s Second Review                                   |
|                         | Cabinet Forward Plan   |
|                         | Work Programme   |

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|------------------------|--|
| <b>20 January 2010</b> | 2010-2011 Budget Report  |
|                        | Presentation of Group Service Plans/Priorities for 2010/2011   |
|                        | Group Performance and Budget   |
|                        | Major Reviews in 2009/10 – Second Review –The Support the Council and Partners can give to Small and Medium Enterprises and Town Centres (particularly small shops) during the present Economic Recession – Draft Scoping Report |
|                        | Cabinet Forward Plan   |
|                        | Work Programme   |

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|-------------------------|---|
| <b>10 February 2010</b> | Consideration of all POC comments on Budget Proposals for submission to Cabinet   |
|                         | Major Reviews in 2009/10 – Second Review –The Support the Council and Partners can give to Small and Medium Enterprises and Town Centres (particularly small shops) during the present Economic Recession – First Witness Session |
|                         | Cabinet Forward Plan  |
|                         | Work Programme  |

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| <b>17 March 2010</b> | Major Reviews in 2009/10 – Second Review –The Support the Council and Partners can give to Small and Medium Enterprises and Town Centres (particularly small shops) during the present Economic Recession – Second Witness Session |
|                      | Cabinet Forward Plan   |
|                      | Work Programme   |

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| <b>21 April 2010</b> | Major Reviews in 2009/10 – Second Review –The Support the Council and Partners can give to Small and Medium Enterprises and Town Centres (particularly small shops) during the present Economic Recession – Draft Scoping Report |
|                      | Cabinet Forward Plan   |
|                      | Work Programme   |